

National Postsecondary Agricultural Student Organization



“Uniting Education and Industry in Agriculture”

THE COMPREHENSIVE GUIDE TO STARTING YOUR CHAPTER

A Publication of the National PAS Organization. www.nationalpas.org

Introduction

As PAS enters its 25th year of "Uniting Education and Industry in Agriculture," exciting steps are being taken to prepare the organization for the future. As a part of this new movement, a comprehensive guide to starting new PAS chapters was deemed necessary with the intent of assisting members in pursuing potential chapters within their school.

This guide has been crafted for use in establishing PAS chapters in every qualified college and is designed to help chapters develop programs and to assist their members and officers in learning their duties. Not every questions is answered, nor every problem addressed. However, this document is written with the knowledge that every school is different and every situation unique, so ideas and formats in this document are designed to be adjusted and individualized for each particular chapter. Listed on the remainder of this page are the contents of this guide.

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What is PAS?

The National Postsecondary Agricultural Student Organization (PAS) is an organization associated with agriculture/agribusiness and natural resources offerings in approved postsecondary institutions offering associate degrees or vocational diplomas and/or certificates.

PAS is one of the ten career and technical student organizations that has been approved by the U.S. Department of Education as an integral part of career and technical education.

The national organization was organized in March 1979 under Draft Bylaws. PAS was officially founded in March 1980 in Kansas City, Missouri. PAS is celebrating 25 years of growth and success and is looking deep into the future.

The membership now totals over 1,200 members from 59 Chapters located in 17 states. Membership is available to students in agriculture/ agribusiness/ natural resources postsecondary programs in approximately 550 institutions in all 50 states.

MISSION

The National Postsecondary Agricultural Student Organization provides opportunities for individual growth, leadership and career preparation.

VISION

PAS aspires to be the premier leadership and career development organization serving college agriculture students.

MOTTO

"Uniting Education and Industry in Agriculture"

One of the many purposes of PAS is to provide an opportunity for developing leadership abilities through participation in the employment experience programs, course work, and organization activities.

VALUES

- Developing individual leadership abilities
- Promoting intellectual growth
- Developing technical competencies
- Fostering strong personal ethics
- Encouraging life-long learning
- Recognizing a synergy exists in diversity
- Uniting education and industry

The Local PAS Chapter, Why Have One ?

PAS is one of the ten career and technical student organizations that has been approved by the U.S. Department of Education as an integral part of career and technical education. When applied to a school's curriculum, students are better prepared to enter the workforce, become leader's in their field, and develop into quality citizens in their communities. The exciting part about PAS is that it gives its members the opportunity to test and fine tune their skills while participating in quality programs developed by vocational and technical professionals.

PAS has been engineered to be a student run organization. This unique structure allows students to fully organize, develop, and run their PAS chapters. This approach is a compliment to and a part of PAS's vision of being the premier leadership and career development organization serving college agriculture students. While students participate in PAS career competitive events, they also run meetings, make important decisions, help manage their chapters finances, schedule, and membership, all the while meeting other students that share a similar passion for agriculture.

MEMBER BENEFITS

Annual National Conference Business and Industry Tours Career Enhancement
Work Experience Programs Goal Development Training Leadership Skills
Life Long Friends Networking Opportunities Personal Enjoyment

PAS STUDENTS ARE...

- Motivated young professionals with the technical and interpersonal skills needed in today's agriculture industry
- Preparing for specified areas of employment related to your company needs
- Leaders on their campus and communities; dedicated to serving others
- The future of the agriculture industry is just waiting for their talents and treasure to be developed into a successful employee of your company

The local PAS chapter is the most important level of participation in the organization. The local chapter should be organized in the manner that is best for that institution.

Examples of established PAS chapters may use whatever name and organizational pattern they feel is best for them. Many large institutions have several agricultural clubs. On several campuses, a coordinating council made up of representatives of the various clubs exists to promote communication among the clubs and to provide affiliation with PAS.

Frequently, agricultural clubs are centered around the curriculums of students in the institution. These clubs are often affiliated with the professional organization related to the curriculum area, such as the American Society of Agricultural Engineers or the American Society of Agronomy.

Career Program Areas

The 2004-2005 PAS Career Program area categories consist of the following:

- Agricultural Machinery Service Technician
- Agricultural Sales
- College Bowl
- Crops Specialist
- Dairy Specialist
- Employment Interview
- Equine Specialist
- Livestock Specialist
- Ornamental Horticulture Specialist - Floriculture
- Ornamental Horticulture Specialist - Landscape Design/Nursery Development
- Planning for Progress - Career Planning
- Planning for Progress – Career Progress
- Soil Science Specialist
- Speakers for Agriculture - Impromptu
- Speakers for Agriculture - Prepared

Sample Education Chapter Activities

Curriculum-related programs
Personal development
Leadership development
Employment skills
Planning for Progress

Sample Competition Chapter Activities

Fundraising - Bake Sales, Fruit Sales, Raffles, Food Drives

Recreation - Cookouts, Trail Rides

How to Organize Your PAS Chapter

1. Lay the Foundation – select a core of potential members.

Quite often these members will be the leaders of an existing Agriculturally based club at your school. Generally, a PAS chapter is associated with an existing club and is used as a compliment to that organization. This core planning group of members should be a group of no more than 4 or 5 individuals. This core planning group will organize and develop the essential documents and structure of your chapter.

2. Organize the group - call an organizational meeting.

With the assistance of the information contained in this start-up guide, organize a meeting to review and revise the documents, develop the goals of the chapter and set a timeline in which to accomplish your specific chapter goals. Organize this information in a way that your potential members can easily review it.

3. Make it known to potential members.

Publish articles for campus circulation and ask for presentation time during other club or organization meetings. In your articles and presentations be sure that you present the goals, activities, membership requirements and contact information and stress the leadership development, career preparation and personal growth aspects. Set a time to have your first PAS Chapter meeting. Spread the word - publish your meeting information around your campus and community.

4. Conducting your first chapter meeting.

Your first PAS chapter meeting will be your opportunity to set the tone for the organization. This will be the time that interested individuals will interpret their first, and most important, impression of the organization. Try to house your meeting in a professional, clean, and quiet room. Provide refreshments both before and after the meeting – free food, who can resist! Some chapters offer a recreational activity after the meeting to add an additional fun twist on the gathering. Remember, the main goal of your first chapter meeting is to inform potential members of your chapters purpose, possible activities and membership requirements. Conduct a professional meeting by using an agenda, following parliamentary procedure and dressing appropriately....Remember, the image of your chapter will be a reflection of it's leadership.

*Note: At your first meeting it is not necessary to get into the stringent details of the organization, such as approving the by-laws. A time can be set shortly after your initial meeting to go over those major details with your members – that will give them the opportunity to better understand what your chapter is all about.

5. Publicize the results

After the first chapter meeting, publicize the results. Be sure to include the overall activities that your chapter hopes to be involved in, how many members signed up, and that you are still inviting interested people to join. Again, review the purposes of the organization, who your contact people are, and the time of the next meeting.

Membership Information

Active membership in PAS is made available to students enrolled in a program preparing students for a career in agriculture/agribusiness and natural resources at institutions offering vocational diplomas and/or certificates, associate degrees and baccalaureate degree programs.

2004-2005 National PAS Affiliation Fees

For students enrolled in fall classes:

- The 2004-2005 National PAS fall affiliation fees are due at National PAS on December 10, 2004. Dues are as follows if received on or before the due date:

| | |
|-------------------|-------|
| Institutional Fee | \$ 50 |
| Active Member | \$ 15 |

- All 2004-2005 National PAS fall affiliation fees that are received *after* the December 10, 2004, due date are as follows:

| | |
|-------------------|-------|
| Institutional Fee | \$100 |
| Active Member | \$ 25 |

For new students enrolling in their postsecondary program after January 1, 2005:

- The 2004-2005 National PAS spring affiliation fees are due at National PAS office on February 11, 2005. Dues are as follows if received on or before the due date:

| | |
|---------------|-------|
| Active Member | \$ 15 |
|---------------|-------|

- All 2004-2005 National PAS spring affiliation fees that are received *after* the February 11, 2005, due date are as follows:

| | |
|---------------|-------|
| Active Member | \$ 25 |
|---------------|-------|

The number of active members as of December 10, 2004, plus any new members affiliating as of February 11, 2005, determines the number of teams that a state can certify to participate in Career Program Areas of the 2005 National Conference. Late registrations *will not* count toward this total.

2004-2005 FALL MEMBERSHIP AFFILIATION FORM
National PAS Organization & National PAS Associates

We are pleased to announce that the National PAS Board of Directors moved that affiliation fees and membership dues on the National level will remain the same as last year. For fall memberships received by December 10, 2004, each chapter affiliation fee will be \$50 and each individual membership will be \$15.00.

Enclosed with this form you will find forms to record your chapter information, affiliation information and student membership information.

Please complete all forms electronically and submit to info@nationalpas.org. Include a copy of the chapter affiliation forms and membership roster with your mailed payment.

Forms and payments must be received at the National PAS office by December 10, 2004 in order to receive discounts.

Institution:

Address:

Name & Phone Number of Person Sending Fees:

Chapter website address:

Chapter Advisor(s) Information:

| Advisor | Name/Email | Phone/Area | Fax |
|-------------------|----------------|---------------------------|-------------|
| Advisor 1: | Name: | Phone: | Fax: |
| | E-mail: | Teaching Emphasis: | |
| Advisor 2: | Name: | Phone: | Fax: |
| | E-mail: | Teaching Emphasis: | |
| Advisor 3: | Name: | Phone: | Fax: |
| | E-mail: | Teaching Emphasis: | |
| Advisor 4: | Name: | Phone: | Fax: |
| | E-mail: | Teaching Emphasis: | |

Payment information (check payment type):

| | | |
|--------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Check | <input type="checkbox"/> Credit Card | <input type="checkbox"/> Purchase Order # |
| Name on Credit Card: | | Type of Credit Card: |
| Credit Card # | | Expiration Date: |
| | | |
| | | |

- | | | |
|----|---|-----------------|
| 1. | INSTITUTIONAL FEE (If not already paid) | \$ <u>50.00</u> |
| 2. | NUMBER OF ACTIVE STUDENTS * _____ x \$ 15 = | \$ _____ |
| 3. | TOTAL FEES | \$ _____ |

National PAS Associates Affiliation Fees

- | | | |
|----|---|----------|
| 1. | ANNUAL DUES @ \$20.00 PER PERSON = | \$ _____ |
| 2. | LIFE MEMBERSHIP @ \$200.00 PER PERSON = | \$ _____ |
| 3. | LIFE MEMBERSHIP @ \$300.00 PER COUPLE = | \$ _____ |
| 4. | SUPPORTING LIFE MEMBERSHIP = | \$ _____ |
| 5. | SUSTAINING LIFE MEMBERSHIP = | \$ _____ |

Please include contact information for members that hold chapter officer positions:

| Office | Name | E-mail |
|---------------------------------|------|--------|
| President | | |
| Vice President | | |
| Secretary | | |
| Treasurer | | |
| Parliamentarian | | |
| Other (Please list area) | | |
| Other (Please list area) | | |
| Other (Please list area) | | |
| Other (Please list area) | | |

Please remit this form, payment and your membership roster to the address below by Dec. 10, 2004:

**National PAS Organization
 Attention: Kristy Miller
 6060 FFA Drive
 P.O. Box 68960
 Indianapolis, IN 46278**

National Postsecondary Agricultural Student Organization

2004-2005 Fall Membership Roster

Fall Memberships Due 12/10/04

Instructions: Please complete the following information indicating each of your students membership status, gender, last name, first name, complete mailing address, city, state, zip code and e-mail address if applicable.

Note: Please use an address that is not going to change during the academic year, as this will be used for PASTimes and other national correspondence. Your Chapter/School address will not count as an official mailing address for your student to receive PASTimes.

Students listing an active e-mail address will be added to the PAS student listserv and will receive additional correspondence from National PAS.

Please complete form electronically and email to info@nationalpas.org.

| MEMBERSHIP INFO | | LAST NAME, FIRST NAME | ROUTE/BOX NO. /STREET ADDRESS | CITY | STATE | ZIP CODE |
|--------------------------------|---------------------------------|--------------------------|----------------------------------|------|-------|-------------|
| <input type="checkbox"/> New | <input type="checkbox"/> Male | | | | | |
| <input type="checkbox"/> Renew | <input type="checkbox"/> Female | | | | | |
| <input type="checkbox"/> New | <input type="checkbox"/> Male | | | | | |
| <input type="checkbox"/> Renew | <input type="checkbox"/> Female | | | | | |
| <input type="checkbox"/> New | <input type="checkbox"/> Male | | | | | |
| <input type="checkbox"/> Renew | <input type="checkbox"/> Female | | | | | |
| <input type="checkbox"/> New | <input type="checkbox"/> Male | | | | | |
| <input type="checkbox"/> Renew | <input type="checkbox"/> Female | | | | | |
| <input type="checkbox"/> New | <input type="checkbox"/> Male | | | | | |
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| <input type="checkbox"/> Renew | <input type="checkbox"/> Female | | | | | |
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| <input type="checkbox"/> Renew | <input type="checkbox"/> Female | | | | | |
| <input type="checkbox"/> New | <input type="checkbox"/> Male | | | | | |
| <input type="checkbox"/> Renew | <input type="checkbox"/> Female | | | | | |

EXAMPLE
Not an actual roster



PAS Associates support and promote the National PAS Organization through financial contributions, award program sponsorships and donations of time and expertise by serving as career program area judges, timekeepers and assistants at both the local and national conferences.

Membership with the PAS Associates allows past members and supporters the opportunity to continue their association with PAS and give something back from their years of involvement, dedication and passion for the organization. The Associates membership shall be open to former, active or honorary PAS members, agricultural educators, parents of PAS members and others interested in the PAS organization.

Organizational Pattern

Executive body is PAS Associates Committee consisting of a chairperson and two at-large members. The National PAS Past President serves in an advisory capacity with the PAS National Advisor and PAS Executive Director serving as ex-officio members of the PAS Associates Committee.

There are three levels of PAS Associates membership: annual, lifetime and enrichment. The annual membership period for all types of PAS Associates is April 1 to March 31.

Sustaining Life Membership – Open to Life Members of PAS Associates

Money goes into life membership account with the interest being used annually to assist with PAS programming. A list of Sustaining Life Members is published annually.

Ground Breaking Club \$1 - \$249, Patron Club \$250 –\$499, Benefactor Club \$500 - \$999
Executive Club over \$1000

Supporting Membership – Open to all non-life members of PAS Associates

Money goes into PAS Associates operating business account. Donations do not accumulate (count up for increased levels). A list of Supporting Members is published annually.

\$1 or more donation above annual dues

Additional Associates information may be obtained by contacting:

Ken Olcott, PAS Associates Executive Director

P.O. Box 279

Cobleskill, NY 12043

Phone: (518) 234-7309

kjolcott@telenet.net



YOUR CHAPTER BYLAWS

ARTICLE I. NAME

The name of the organization shall be the YOUR CHAPTER. The letters PAS, etc., etc., may be used to designate the organization.

ARTICLE II. PURPOSE

The purpose of the YOUR CHAPTER is to provide opportunities to develop the skills needed to enter and advance in careers in agriculture, agribusiness, horticulture and natural resources.

The objectives of YOUR CHAPTER are to enable members to:

1. Make appropriate career choices
2. Identify and acquire the skills needed for a successful career in agriculture, agribusiness, horticulture, or natural resources
3. Develop leadership and management abilities
4. Develop and enhance character, citizenship, and patriotism
5. Establish relationships with educational, professional and service organizations
6. Encourage cooperation among students in various curricular areas
7. Recognize the value of postsecondary vocational technical education
8. Receive recognition for achievement in the organization

The objectives of the YOUR CHAPTER are:

1. Enhance the cooperation with YOUR COLLEGE
2. Maintain correspondence with other YOUR COLLEGE organizations
3. Develop and sustain a productive relationship with the YOUR STATE PAS and National PAS organizations.
4. Develop and grow relationships within the community, including charity and non-profit organizations.
5. Recognize the value in our strength of our relationships with the surrounding communities.

ARTICLE III. ORGANIZATION

The YOUR CHAPTER is a student organization associated with agriculture/agribusiness, business, horticulture, and natural resource offerings in YOUR COLLEGE. It is an integral part of the instructional program, but may meet and operate outside scheduled class time.

ARTICLE IV. MEMBERSHIP

Section A. *Active Membership* shall be limited to students enrolled in a program preparing students for a career in agriculture/agribusiness, business, horticulture, and natural resources.

1. Active membership for students pursuing a vocational diploma, certificate or associates degree shall cease at the close of the second national conference of the National PAS Organization following the completion of the curriculum.
2. Active membership for students pursuing a bachelor's degree shall cease upon the completion of the curriculum.
3. Active membership dues will be set at the annual meeting of the YOUR CHAPTER Executive Board.

Section B. *Associate Membership* shall be open to former active or honorary PAS members, present and former agriculture educators, parents of PAS members and others interested in the PAS Organization. The name of this organization is the PAS Associates.

ARTICLE V. CHAPTER OFFICERS

Student officers shall be a President, Vice President, Secretary, Treasurer, and Reporter. The five officers are elected annually. The YOUR CHAPTER officers shall be elected by a majority vote of the members present

at the Annual YOUR CHAPTER meeting. If more than two people are nominated for an office and no one receives a majority vote; the person who receives the lowest number of votes will be dropped from the ballot and revote shall be taken, the procedure followed until one person receives a majority vote.

ARTICLE VI. GOVERNING BODY

The governing body shall consist of the five Student Officers and Advisor (non-voting).

ARTICLE VII. MEETINGS

Section A. YOUR CHAPTER shall hold a XX state meeting. This meeting time will be set by the last school day of the second full week of each semester. This meeting time will reflect an agreement of members according to their schedules.

Section B. The agenda of such stated meetings will be prepared by the YOUR CHAPTER President and will be distributed among the members and guests prior to the beginning of each meeting.

Section C. Parliamentary authority shall be the most recent edition of *Robert's Rules of Order* (revised).

ARTICLE VIII. COMMITTEES

Section A. Standing committees shall be appointed by the Governing Body. Standing committees shall include:

1. Membership
2. Finance
3. Public Relations
4. Activities/Special Events
5. Resolution

Section B. Ad Hoc committees shall be appointed as needed by the Governing Body.

ARTICLE IX. AMENDMENTS

Proposed amendments to the bylaws of the YOUR CHAPTER may be submitted by any member in good standing at least 60 days prior to the date of the YOUR CHAPTER annual meeting. The YOUR CHAPTER Advisor shall notify all members of the proposed change at least 30 days prior to the conference. A two-thirds vote of the members present at the annual meeting shall be required for adoption.

National PAS Bylaws

VISION STATEMENT

PAS aspires to be the premier leadership and career development organization serving college agriculture students.

Adopted March 27, 1980 Revised April 1, 1982; March 24, 1983; March 29, 1984; March 21, 1985; March 20, 1986; March 15, 1988; March 12, 1989; March 17, 1990, March 16, 1991; March 20, 1993; March 18, 1995; March 16, 1996; March 8, 1998; March 14, 1998; March 8, 2003

ARTICLE I. NAME

The name of the organization shall be the National Postsecondary Agricultural Student Organization. The letters PAS may be used to designate the organization.

ARTICLE II. PURPOSE

The purpose of the National Postsecondary Agricultural Student Organization is to provide opportunities for members to develop the skills and abilities needed to enter and advance in careers in agriculture, agribusiness, horticulture and natural resources.

The objectives of PAS are to enable members to:

1. Make appropriate career choices.
2. Identify and acquire the skills needed for a successful career in agriculture, agribusiness, horticulture or natural resources.
3. Develop leadership and management abilities.
4. Develop and enhance character, citizenship and patriotism.
5. Establish relationships with educational, professional and service organizations.
6. Encourage cooperation among students in various curricular areas.
7. Recognize the value of postsecondary vocational technical education.
8. Receive recognition for achievement in the organization.

ARTICLE III. ORGANIZATION

Section A. The National Postsecondary Agricultural Student Organization is a student organization associated with agriculture/agribusiness and natural resources offerings in state approved or approvable institutions offering vocational diplomas and/or certificates, associate degrees and baccalaureate degree programs. It is an integral part of the instructional program but may meet and operate outside of class time.

Section B. On the local level, there may be several individual organizations to meet the curricular needs of the students. These organizations may form a coordinating council if so desired.

Section C. Every state with one or more chapters may have a state association; however, affiliation with PAS will be as a state.

Section D. Participation at the national organization level will be through state associations certified by a state official within the state.

ARTICLE IV. MEMBERSHIP

Section A. *Active membership* shall be limited to students enrolled in a program preparing students for a career in agriculture/agribusiness and natural resources at institutions offering vocational diplomas and/or certificates, associate degrees and baccalaureate degree programs.

1. Active membership for students pursuing a vocational diploma, certificate or associate degree shall cease at the close of the second national conference following the completion of the curriculum.
2. Active membership for students pursuing a baccalaureate degree shall cease upon the completion of the curriculum.

Section B. Associate Membership

1. Associate membership shall be open to former active or honorary PAS members, present and former agricultural educators, parents of PAS members and others interested in the PAS organization. The name of this membership shall be the PAS Associates.

Any individual or group using the name shall affiliate with National PAS Associates. A National PAS Associate member shall have paid annual or life dues.

2. The purposes shall be:
 - A. To provide a tie to the PAS organization.
 - B. To assist PAS and agricultural education personnel to involve Associate members in worthy activities.
3. The executive body of the PAS Associates shall be a special committee referred to as the PAS Associates Committee:
 - A. A chairperson elected the previous year as chairperson-elect.
 - B. A chairperson-elect elected at-large by the associate membership at the annual meeting for a two-year term. The second year of the term the chairperson-elect moves into the chairperson position.
 - C. One agribusiness/ag educator person elected at-large annually for a one-year term. An agribusiness/ag educator person shall not serve more than three consecutive terms.
 - D. No more than two (2) PAS Alumni shall serve on the PAS Associates Committee in any one year.
 - E. The immediate Past PAS National President shall serve in an advisory capacity to the Associates Committee.
 - F. The National Advisor and the Executive Director of the national PAS organization shall serve as ex-officio members of the PAS Associates Committee.

4. There shall be an annual meeting of the membership held in conjunction with the annual PAS conference or called by the Committee as needed.
5. Dues shall be set by the PAS Associate members at the annual meetings. The dues structure must be approved by the PAS board of directors.

Associate membership annual dues will be paid to the PAS Associates and will be deposited into the PAS Associates Regular Account. A minimum of 50 percent of the annual dues received each year will be used to fund projects chosen by the board of directors to be identified as PAS Associates projects.

Lifetime membership dues will be deposited into an escrow account of the PAS Associates where only the interest will be deposited in the PAS Associates regular account.

Section C. Honorary Membership may be awarded to persons who have helped advance postsecondary education in agriculture and/or PAS and shall be conferred for life.

ARTICLE V. NATIONAL OFFICERS

Section A. Student officers shall be a President,

President-Elect, Secretary and four Vice Presidents elected at large. The six officers elected annually (President-Elect, Secretary and four Vice Presidents) are limited to two per state. Officers must be of active membership status during their complete term of office. National officer candidates shall submit to the Board a National Officer Application as announced by the PAS Executive Director. The national officers of the organization shall be elected by a majority vote of the delegates present at the national conference. If more than two people are nominated for an office and no one receives a majority on the first vote, the person receiving the lowest number of votes will be dropped from the ballot and a revote taken, this procedure followed until one person receives a majority.

ARTICLE VI. GOVERNING BODY

Section A. Seven Student Officers, Three Postsecondary Faculty, One State Staff Member, One Agricultural Education Teacher Educator, Four Agricultural Industry Representatives, One USDE Program Specialist for Agriculture/Agribusiness and Natural Resources.

Section B. The chairperson of the board of directors shall be a board-elected position, shall be a non-student board member and shall serve as the executive officer of the board with administrative responsibility for implementing the policies of the board under the bylaws of the organization.

Section C. The executive director shall be an employee of the board, shall be annually evaluated by the executive committee of the board of directors and shall serve as an ex-officio member of the board of directors.

Section D. The faculty members on the board of directors shall be elected by the faculty present at the national conference, the state staff member by the National Association of Supervisors of Agricultural Education, and the teacher educator by the American Association of Agricultural Educators. The four agriculture industry representatives shall be appointed by the board of directors for a two-year term.

Section E. The three faculty members shall be elected in staggered three-year terms. The state staff member and teacher educator shall be elected in staggered three-year terms. No elected board member shall serve more than three consecutive years nor more than two three-year terms.

Section F. Special meetings of the board of directors may be called by the chairperson and the president.

ARTICLE VII. MEETINGS

Section A. States shall bid on the location of the national conference and the selection shall be made by the board of directors two years in advance.

Section B. Business at the national conference shall be conducted by two delegates from each state. Certification of delegates shall be made by the advisor of the state association.

Section C. Parliamentary authority shall be the most recent edition of Robert's Rules of Order (revised).

ARTICLE VIII. COMMITTEES

Section A. Executive Committee

1. The Executive Committee shall consist of:
 - Chairperson of the board of directors
 - National President
 - National Past President
 - USDE Program Specialist for Agriculture/Agribusiness and Natural Resources
 - One other non-student board member elected by the board
2. The Executive Committee—
 - A. Has the authority to conduct business of the organization that shall occur between meetings of the board. Such action shall be reviewed by the board at the next regular meeting.
 - B. Is responsible for the annual performance evaluation of the PAS Executive Director.
 - C. Is responsible for an annual audit/review of the financial records of the National PAS Organization.

Section B. Standing committees shall be appointed by the board of directors. Standing committees shall include:

1. Nominating Committees to interview National Officer Candidates
2. Membership
3. Finance
4. National Conference
5. Public Relations
6. Resolutions

Section C. Ad Hoc committees shall be appointed as needed by the Board of Directors.

Section D. An Associates Committee shall be the governing body of the Associate membership.

ARTICLE IX. AMENDMENTS

Proposed amendments to the bylaws of the National Postsecondary Agricultural Student Organization may be submitted by a State Association or by the national board of directors at least 120 days prior to the opening date of the national conference. The PAS Executive Director shall notify all local and state organizations at least 60 days prior to the conference. A two-thirds vote of the delegates present at the national conference shall be required for adoption.

ARTICLE X. FISCAL TERMS

Section A. The fiscal year shall be July 1 through June 30.

Section B. Dues for active members are payable July 1 through December 31 of the current fiscal year. Membership runs from September 1 through August 31.

2004-2005 PAS Board of Directors



National PAS Organization

6060 FFA Drive
P.O. Box 68960
Indianapolis, IN 46278-1370

Eric Schilling, Executive Director
Phone: (317) 802-4214
Fax: (317) 802-5214
Email: eschilling@nationalpas.org

Kristy Miller, Program Coordinator
Phone: (317) 802-4220
Fax: (317) 802-5220
Email: kmiller@nationalpas.org

PAS Sponsors

PAS thanks the following companies for their contributions to PAS programming.



To learn more about current PAS events, local chapter highlights and National Officer updates, visit www.nationalpas.org.